



**REQUEST FOR PROPOSALS  
ATL SOLICITATION # 26-002**

**TRANSIT OPERATIONS AND MAINTENANCE SERVICES  
For ATLANTA-REGION TRANSIT LINK AUTHORITY and  
GWINNETT COUNTY**

**ATTACHMENT 14**

**CONTENTS**

Contract Deliverables Requirement List

## Contract Deliverable Requirement List (CDRL)

Contract Deliverable Requirement List #	Document	Submittal Timeframe/Frequency
CDRL-2-001 – RFP	Name, Qualifications and Resume of the Safety Executive	Prior to NTP as part of Proposal and when proposing a change in Safety Executive
CDRL -3-001 -	Safety Plan	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL – 4-001	Employee Safety Reporting Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL – 5 -001	Safety Risk Management Program Risk Registry/Risk Assessments/CAPS	Include the log information for the current week with the Weekly Operations Report, and separately the entire current log Quarterly or upon request from Ride Gwinnett.
CDRL – 5-002	Safety Committee Process	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL – 5-003	Threat and Vulnerability Assessment	No later than 12 months from NTP and every three (3) years thereafter.
CDRL – 6-001	Employee Assault Reduction Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL-7-001	Internal Safety Review Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL-7-002	Internal Safety Review Program Annual Report	Annually within 30 days of the completion of the Annual Internal Safety Review Program.
CDRL – 7-003	Rules Efficiency Testing Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL – 8-001	Safety Performance Measures and Targets	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.

Contract Deliverable Requirement List #	Document	Submittal Timeframe/Frequency
CDRL – 8-002	Monthly Safety Performance KPI Report and trend analysis	Monthly starting one month following the NTP month. Anticipated that Monthly reports will be on a one-month lag to allow for full compilation of the monthly safety events.
CDRL – 9-001	Accident Investigation and Management Process	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL – 10-001	Fatigue Management Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 11-001	Drug and Alcohol Program	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 12-001	Employee Training Program Information	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL-14-001	Security Personnel Management Plan	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 14-002	Emergency Preparedness and Response Plan	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 14-003	COOP Plan	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 14-004	Cyber Security Plan	Within 90 Days of NTP. Annually thereafter or when changes to the process occur.
CDRL 15-001	Safety Rules	Within 90 Days of NTP. Annually thereafter or when changes to the rule book occur.