



**REQUEST FOR PROPOSALS  
ATL SOLICITATION # 26-002**

**TRANSIT OPERATIONS AND MAINTENANCE SERVICES  
For ATLANTA-REGION TRANSIT LINK AUTHORITY and  
GWINNETT COUNTY**

**ATTACHMENT 16**

**CONTENTS**

Reporting Schedule

Reporting Schedule

REPORT NAME	ATL	County	DAILY	WEEKLY	MONTHLY	QUARTERLY	ANNUAL	SEMI ANNUAL	UPON REVIEW	ATL XPRESS	COUNTY FIXED ROUTE LOCAL	COUNTY PARATRANSIT	COUNTY MICROTRANSIT	COUNTY TransTrack	AVL	Cubic	MicroApp
DAILY OPERATIONS & MAINTENANCE REPORTS	X	X	X							X	X	X	X	X	X	X	
SCHEDULED TRIPS	X	X	X							X	X	X		X	X		
REVENUE HOURS	X	X	X							X	X	X	X	X	X		
REVENUE MILES	X	X	X							X	X	X	X	X	X		
DEAD HEAD HOURS	X	X	X							X	X	X	X	X	X		
DEAD HEAD MILES	X	X	X							X	X	X	X	X	X		
TRIP AND TIMEPOINT OBSERVATIONS	X	X							X	X	X	X	X	X	X		
ON-TIME PERFORMANCE	X	X	X							X	X	X		X	X		
MISSED TRIPS/REVENUE HOURS	X	X	X							X	X	X	X	X	X		
ROAD CALLS	X	X	X	X	X					X	X	X	X	X	X		
RIDERSHIP BY TRIP	X	X	X							X	X	X	X	X		X	
RIDERSHIP BY ROUTE	X	X	X							X	X	X	X	X	X	X	
RIDERSHIP BY FARE TYPE	X	X	X							X	X	X	X	X		X	
WHEELCHAIR BOARDINGS	X	X	X	X	X					X	X	X	X		X		
BICYCLE BOARDINGS	X	X	X	X	X					X	X	X	X		X		
DETOURS	X	X	X							X	X	X	X		X		
INOPERABLE ADA EQUIPMENT	X	X	X	X	X					X	X	X	X		X		
CAD/AVL STATUS	X	X		X						X	X	X	X		X		
FAREBOX STATUS	X	X	X							X	X	X	X				
SUPERVISORS OPERATING BUSES IN REVENUE SERVICE	X	X	X							X	X	X	X	X	X		
ACCIDENTS AND INCIDENTS	X	X	X	X	X					X	X	X	X		X		
NEW OUT OF SERVICE DESIGNATIONS	X	X	X	X						X	X	X	X	X			
TICKET SALES	X	X	X	X	X					X	X	X	X	X			
PARATRANSIT OPERATIONS SUMMARY		X	X									X		X	X		
MICROTRANSIT OPERATIONS SUMMARY		X	X										X	X	X		
FARE COLLECTION AND RECONCILIATION	X	X	X							X	X	X	X				
WEEKLY OPERATIONS & MAINTENANCE REPORTS	X	X		X	X					X	X	X	X	X	X	X	
TRAINING UPDATES FOR ALL EMPLOYEES	X	X			X	X			X					X			
WEEKLY MICROTRANSIT COSTS AND CUSTOMER SATISFACTION REPORTS		X		X									X	X			X

[illegible]