

ADDENDUM NO. 2

ISSUE DATE: 11/19/2025

This Addendum shall become and form a part of the RFP for:

ATL SOLITCITATION 26-004 - GENERAL PLANNING SERVICES

The purpose of this addendum is to provide the answers to the written questions received after the question and answer period of the RFP as follows:

NOTE: PLEASE REVIEW CAREFULLY! THERE MAYBE CHANGES TO THE INFORMATION TO BE PROVIDED. FAILURE TO ADHERE TO ANY CHANGES ADDRESSED IN THIS ADDENDUM MAY RESULT IN DISQUALIFICATION.

In the event of a conflict between previously released information and the information contained herein, the latter shall control.

NOTE: A signed acknowledgment of this addendum (OFFER DOCUMENT #3) MUST be included in your SUBMITTAL.

ADDENDUM:

	Questions	Answers
1.	It was our understanding that we would have 10 pages to address items 3.6.1 through 3.6.9 for EACH Service Category. The RFP states on page 22 “The maximum pages allowed for <u>each</u> Section 3.6 response submitted for each Service Category is 10 pages”. However, on page 7 of the Addendum, that same exact statement is followed by: “Section 3.6 should be a combined maximum of ten (10) pages to address ALL three Services Categories with a maximum of 3 pages per Service Category (with an additional page allowed for introductory language to the general approach across Service Categories if needed)”. Those instructions seem to contradict each other. To be sure we understand your instructions so we can provide you what you want, we request: 1. Confirmation that, rather than three 10-page documents for Offer Document 6, we have one 10-page document (3 pages per category plus 1 introductory page) 2. Confirmation that, rather than three 3-page documents for Offer Document 7, we have one 3-page document 3. Clarification of what is meant by “introductory language to the general approach across Service Categories”.	Answer to #1 – Please see page 2 of this Addendum No.2 Answer to #2 – Please see page 2 of this Addendum No.2 Answer to #3 – Please provide a summary to the general approach across service categories.

RFP MODIFICATIONS:

I. Section 3.7 Past Performance of this RFP has been DELETED in its entirety and REPLACED with:

3.7.1 Provide three (3) references from relevant previous clients for performance of similar and relevant scopes to those described herein, including references regarding one or more of the following scope categories:

3.7.1.1 General Planning

3.7.1.2 Funding, Finance, and Administrative Services

3.7.1.3 Operations, Technology, and Strategic Services

*Proposer shall submit this as part of their references in **Offer Document #4**.*

3.7.2 – RESERVED

3.7.3 Where applicable, provide general ranges of rates utilized in past performances of similar, relevant scopes. Such rate information will not be presumed to be costs for ATL's prospective contract(s) but will be reviewed for reasonableness in evaluating Proposers. If a Notice of Intent to Award is issued to a successful Proposer, the successful Proposers' prevailing or proposed Billing Rate Schedules for the following positions will be evaluated for reasonableness by performing a cost analysis to ascertain if a fair and reasonable price exists. Reasonableness will also be evaluated by assessing the acceptability of the offeror's methodology used in developing their Billing Rate Schedule:

3.7.3.1 Principal In Charge

3.7.3.2 Project Manager

3.7.3.3 Deputy Project Manager

3.7.3.4 Senior Technical Lead/Senior Planner

3.7.3.5 Analyst/Planner

3.7.3.6 Administrative Lead

The maximum pages allowed for Section 3.7 is **one (1) page**. The format of the document(s) shall follow the headings and sub-headings nomenclature for 3.7 but shall otherwise be at the discretion of Proposer; however, font size no smaller than 10 pt. with margins no less than 1 inch and printed/printable on 8.5 x 11 size paper. ***Proposer shall label this document as Offer Document #7 in its proposal.***

II. Offer Document #7 has been DELETED and RENAMED as follows:

Offer Document #7 – General Rate Ranges

III. RFP Page Count Checklist has been added (see next page):

All other terms and conditions of ATL Solicitation No. 26-004 not specifically addressed in this Addendum #2 remain in full force and effect.

ATL Solicitation 26-004 General Planning Services
Page Count Checklist

Cover Page Letter.....(Excluded from Page Count, but limit to 2 pages max.)

Table of Contents.....(Excluded from Page Count)

SECTION 3 of RFP

Offer Document #1 – Complete Proposer Checklist (3.1).....(Excluded from Page Count)

Offer Document #2- Proposal Letter (3.2).....(Excluded from Page Count)

Offer Document #3- Acknowledgement of Addenda to RFP (3.3).....(Excluded from Page Count)

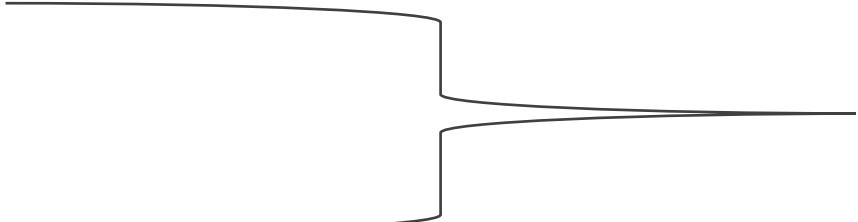
Offer Document #4 – Proposer Information Form (3.4).....(Excluded from Page Count)

Offer Document #5- Proposer Certifications (3.5).....(Excluded from Page Count)

Offer Document #6- Project Team Structure, Experience, and Service Category Approach (3.6) **(not to exceed 10 pages max.)**

Service Category Proposed

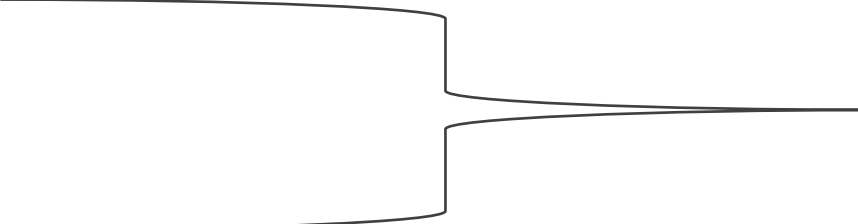
3.6.1
3.6.2
3.6.3
3.6.4
3.6.5
3.6.6
3.6.7
3.6.8
3.6.9



(3-4 pages max.)

Service Category Proposed

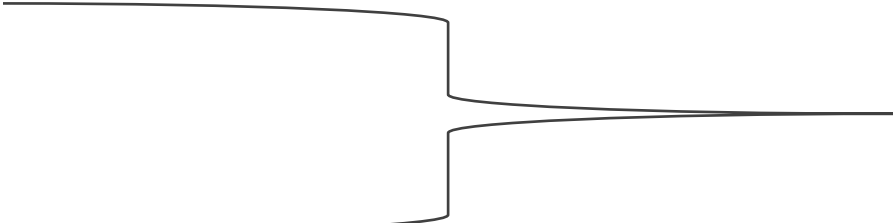
3.6.1
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3.6.5
3.6.6
3.6.7
3.6.8
3.6.9



(3-4 pages max.)

Service Category Proposed

3.6.1
3.6.2
3.6.3
3.6.4
3.6.5
3.6.6
3.6.7
3.6.8
3.6.9



(3-4 pages max.)

Offer Document #7- General Rate Ranges (3.7.3)....._(1 page max.)

3.7.1.....(List on Offer Document #4)

3.7.2-RESERVED

Offer Document #8- RESERVED

Offer Document #9- Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)..... (Excluded from Page Count)

Offer Document #10A- Subcontractor Affidavit(Excluded from Page Count)

Offer Document #10B- Subcontractors and DBEs.....(Excluded from Page Count)

Offer Document #11- Certification Regarding Debarment and Suspension.....(Excluded from Page Count)

Offer Document #12- Certification Regarding Lobbying(Excluded from Page Count)

Offer Document #13- Non-Collusion Affidavit(Excluded from Page Count)

Offer Document #14- Anti-Boycott, Divestment and Sanctions Against Israel Cert..... (Excluded from Page Count)

Offer Document #15- RESERVED

Offer Document #16- Statement of Responsibility.....(Excluded from Page Count)

Offer Document #17- Sales and Use Tax Compliance Form.....(Excluded from Page Count)

IV. Section 4.3 of the RFP has been DELETED in its entirety and REPLACED with:

4.3 Technical Evaluation Criteria (100 point maximum)

- Service Category Suitability – Effective and substantive experience of the firm in the provision of similar services within the categories under consideration, with emphasis on the ability to gather and provide resources and experienced personnel as appropriate for the Service Category **[20 point maximum]**
- Qualifications of Key Personnel – Qualifications, relevant experience, and availability of proposed key personnel. Proposers must present sufficient and competent staff, the capacity to complete the work in a timely manner and appropriate personnel assignments to administer projects. **[30 point maximum]**
- Project Understanding and Unique Concepts or Innovative Ideas – Understanding of the ATL work program as adopted by the ATL Board, demonstration of unique concepts or innovative ideas to further transit accessibility and the customer experience in the ATL region, demonstration of understanding the regional transit landscape and the statutory requirements of the ATL. **[30 point maximum]**
- Project Management Experience – Firm’s and personnel’s experience in providing project management services similar to those described in this RFP. Proven ability of the proposed staffing team to effectively manage multi-faceted and complex projects or studies, and a variety of sub-consultants. **[20 point maximum]**