

**Atlanta-region Transit Link Authority**

**Administrative Committee Meeting**

**March 4, 2019**

**COMMITTEE MEMBERS PRESENT**

Earl Ehrhart  
Steve Dickerson  
Charlotte Nash  
Charlie Sutlive  
Chuck Warbington – via teleconference

**CALL TO ORDER**

Administrative Committee Chair, Earl Ehrhart, called the meeting to order at 1:00 pm and confirmed there was a quorum.

**APPROVAL OF THE JANUARY 17, 2019 MEETING MINUTES**

Committee Chair, Earl Ehrhart, called for a motion to approve the minutes for January 17, 2019 committee meeting. Mr. Sutlive made a motion to approve the minutes and Ms. Nash seconded the motion. The Board unanimously approved the meeting minutes.

**APPROVAL OF THE AGENDA**

Committee Chair, Earl Ehrhart, suggested that the Committee amend the Agenda to take an action on whether to recommend the FY19/FY20 ATL Contracting Priorities that will be presented to the full Board. The Committee unanimously approved the agenda as amended per Mr. Ehrhart's suggestion.

**FY19/FY20 RECOMMENDED ATL CONTRACTING PRIORITIES**

Chris Tomlinson presented on the ATL's proposed contracting priorities for FY19 and FY20. Contracting priorities for the remainder of FY19 include the annual report and audit of transit operations in the ATL region, the regional transit plan project evaluation and prioritization, and the ATL Board strategic planning.

Contracting priorities for FY20 include the annual report and audit of transit operations in the ATL region; the transit planning services; the regional transit policy work program; various technology projects; ATL brand rollout, socialization, and ATL marketing & communication services; and the regional transit plan financial modeling tool.

Mr. Ehrhart called for a motion to approve recommending to the full Board the contracting priorities as presented. Mr. Sutlive made the motion to approve and Ms. Nash seconded the motion. The Committee approved the recommendation unanimously.

**OVERVIEW OF RECOMMENDED ATL BYLAW CHANGES**

Mr. Tomlinson gave the Committee an overview on the changes to the ATL Bylaws, which changes are also redlined in the Board packets. Several changes were due to formatting and cleanup. The substantive changes include:


- Revising the approval of the Regional Transit Plan from the current simple majority, a minimum 5 votes, to requiring a supermajority, a minimum 10 votes. The change is due to the importance and significance of the Regional Transit Plan.
- Delegating authority to the Executive Director to negotiate and execute contracts up to \$250,000; any contracts above \$250,000 up to \$1 million requires the signature of the ATL Board Chair and Executive Director; anything above \$1 million requires approval of the Board. Adding standing committees to the Bylaws. If the Board would like to create additional standing committees, the Bylaws will need to be amended. Also, the revision allows the Board Chair to establish ad hoc meetings, appoint Committee Chairs and members to standing committees. The Board Chair may also establish special committees and appoint Board members, where appropriate, to represent the ATL on outside committees, such as ARC.

Mr. Ehrhart, Committee Chair, called for a motion to approve the recommendation to the full Board to revise the bylaws. Ms. Nash moved, and Mr. Sutlive seconded the motion. The recommendation was approved unanimously.

**ADJOURNMENT**

The meeting adjourned at 1:52 p.m.

**APPROVED:**

  
\_\_\_\_\_  
Earl Ehrhart, Committee Chair

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Merryl Mandus, General Counsel

**ATTEST:**

  
\_\_\_\_\_  
Jamie Harris, Board Secretary

**DATE MINUTES APPROVED:**

April 16, 2019