



ADMINISTRATIVE COMMITTEE MEETING

January 17, 2019



FY 2019 BUDGET

January 17, 2019

FY 2019 BASE BUDGET – PROJECTED EXPENDITURES

DESCRIPTION	FY 2019 BASE	REVISED FY 2019 BASE
Personal Services	\$1,114,910	\$894,127
Other Operating Expenses	64,980	79,651
Hardware, Software, Licenses	101,580	115,467
Rent	150,313	150,313
Overhead Costs / Shared Services with SRTA	197,026	197,026
SAO Agreement		1,503
Buildout for 23rd Floor	446,831	643,905
Branding Contract	750,000	750,000
Planning Contract	750,000	1,000,000
Professional Services	750,000	1,000,000
TOTAL ESTIMATED EXPENDITURES	\$4,325,640	\$4,831,992

- The Branding Contract, Planning Contract, and Professional Services are funded with 80% federal planning dollars and 20% match using one-time GRTA fund balance

FY 2019 BASE BUDGET – PROJECTED REVENUES

DESCRIPTION	FY 2019 BASE	REVISED FY 2019 BASE
Transfer from GRTA fund balance	\$450,000	\$550,000
Transfer from Other Sources	1,950,000	1,950,000
Tenant Improvement 23rd Floor	125,640	131,992
Federal Funds	1,800,000	2,200,000
TOTAL ESTIMATED REVENUES	\$4,325,640	\$4,831,992

FY19 Contracts - 23rd Floor Office Space

- ▶ December 14, 2018 ATL Board Meeting
 - ***Safety Hazard & Regulatory Violation: Attendance exceeded fire code capacity***
 - Meeting shutdown other agency use of space, including employee lunch/breakroom area for most of the day
 - ATL Board audience overflowed into break area and were unable to hear because it is not wired for sound from conference rooms
- ▶ Space Needed for ATL Staffing, Regional Planning/ATL business needs/Board & Committee Meetings
- ▶ 18 Cubicles, 4 Offices, and 7 Conference/Meeting Rooms
- ▶ Space will be utilized to host regional meetings as part of the regional transit plan process and activities
- ▶ No adequate overflow capabilities without buildout
- ▶ Costs inclusive of: Design, Construction, PM, A/V, IT/Telephony Networking, WiFi, Access Control, local fire code required ingress/egress access point study, required fire alarm upgrades, etc.
- ▶ Reusing most furniture; salvaging and reusing furniture, fixtures & equipment from previous tenant
- ▶ Space available for use by March 1, 2019
- ▶ \$644K Budgeted in FY19 Budget (\$132K – TI Allowance/\$512K – State Funds) of which \$644K is committed

FY19 Contracts - Other

▶ Jackson Spalding

- Anticipated 1 year SOW (i.e. Work extends beyond June 30, but not obligated)
- Option to extend time
- Optional additional SOW (would require expenditures in FY20) to conduct Regional Brand Implementation work and stakeholder engagement, including customer engagement (e.g. focus groups, surveys, etc.)
- \$750K available in FY19 Budget (\$150K – State Funds/\$600K – Fed Funds) of which \$590K contractually obligated

▶ Deloitte Consulting + Amendment #1

- ATL Org Standup Support (Roles, Responsibilities, Priorities, Governance, Funding Plan, Requirements Mapping, Benchmarking Against Other Regional Transit Planning Organizations)
- Regional Transit Portfolio Management Process Development
- Regional Transit Planning & Prioritization Process Development (Cambridge Systematics)
- Regional transit portfolio management approach including guiding principles for regional transit, process roles, and identification of baseline projects subject to ATL jurisdiction
- \$1M available in FY19 Budget (\$200K – State Funds/\$800K – Fed Funds) of which \$1M is committed

▶ FY19 Pending Deloitte Amendment #2

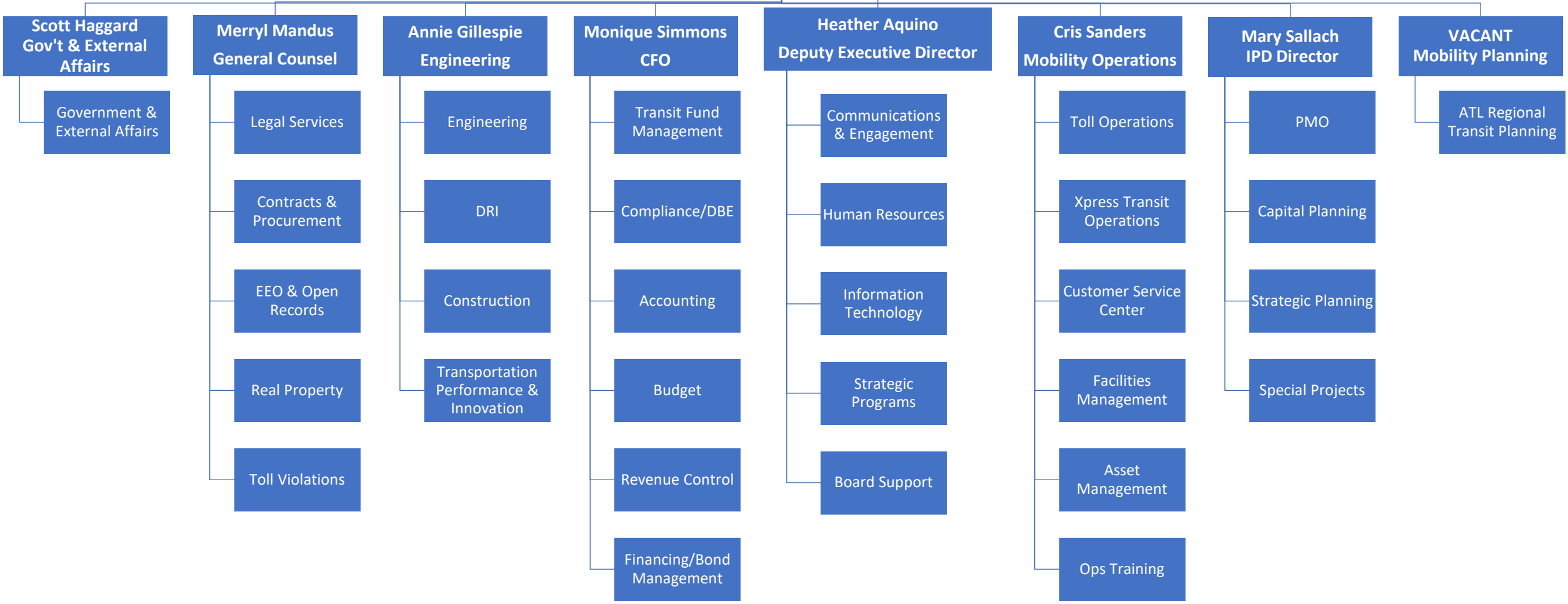
- Annual Report & Audit Process Development and Templates/Initial Audit Report Draft
- ATL Board Knowledge transfer on innovative regional transit ideas/strategies, incl. providing info on best practices from beyond Georgia
- Assisting the ATL Board to develop the Authority's Mission, Vision and high-level Strategic Plan
- Staff Support/Augmentation due to lack of Transit Planning Staff at this time
- Option to extend time
- Optional additional SOW (would require expenditures in FY 20) to support creation of first ATL Regional Transit Plan
- \$1M available in FY19 Budget under Planning of which \$0 is committed

ATL/SRTA/GRTA FUNCTIONAL ORG CHART

(Effective July 1, 2018)

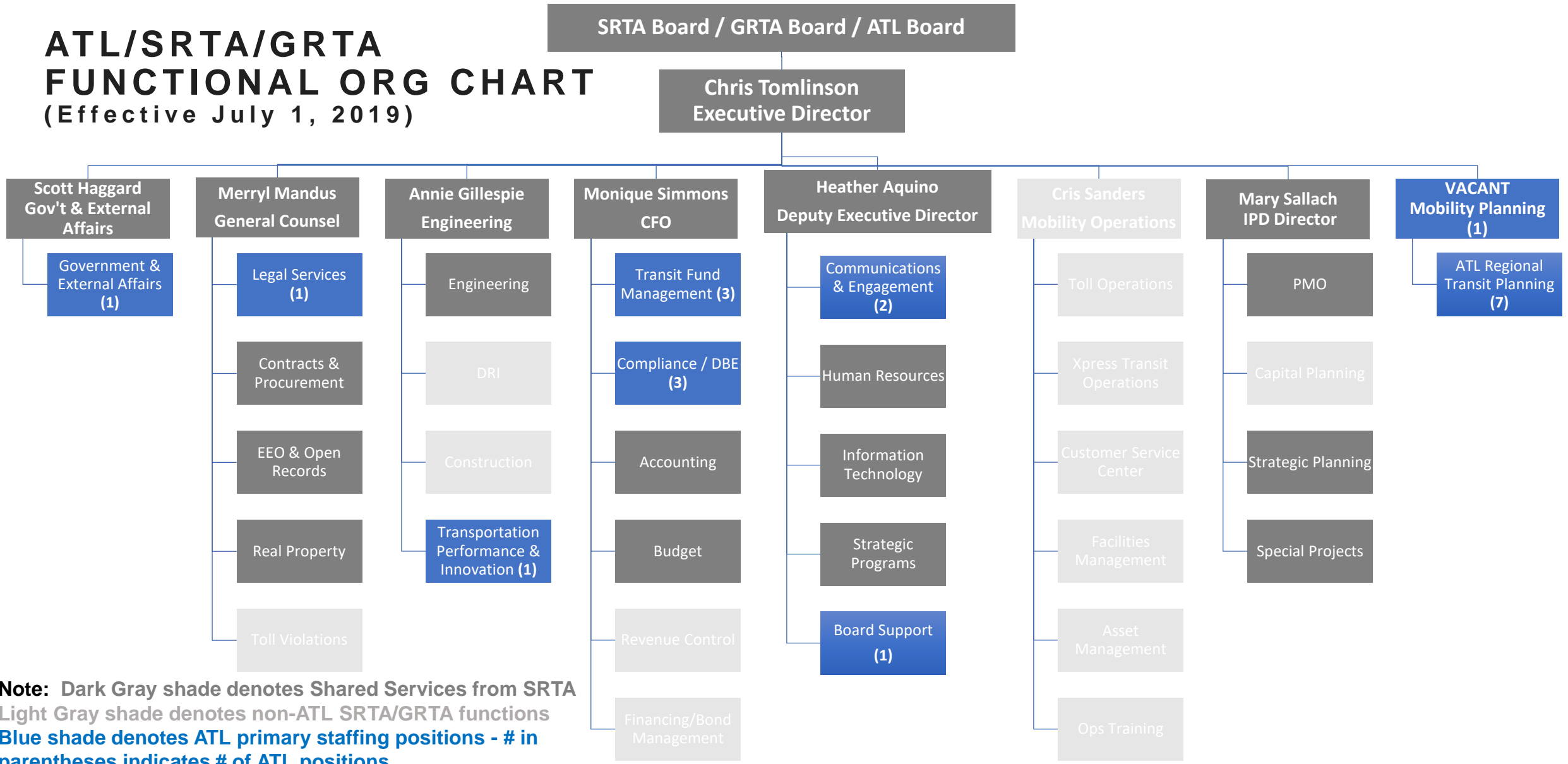
SRTA Board / GRTA Board / ATL Board

Chris Tomlinson
Executive Director



ATL/SRTA/GRTA FUNCTIONAL ORG CHART

(Effective July 1, 2019)



Note: Dark Gray shade denotes Shared Services from SRTA
 Light Gray shade denotes non-ATL SRTA/GRTA functions
 Blue shade denotes ATL primary staffing positions - # in parentheses indicates # of ATL positions



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