



ATL Solicitation No. 19-021
RFP for Transit Financial Planning and Modeling Services
July 18, 2019

Question #1: The last three sub-bullets under the first bullet seem to be asking for the same thing. Would ATL please clarify what distinguishes the content/response for each? (Part 1-Solicitation, Offer and Award, Section 3.6, page 18)

Answer #1: Please see Addendum No. 1. The submitting firm may use its description in determining which projects to highlight to describe the firm's experience in performing work of a similar nature; however, the comprehensive listing and brief description are expected to include all relevant engagements within the last five years.

Question #2: In the 3rd paragraph, there are references to "design and visual renderings", including "photorealistic renderings" and "design views, sketch graphics and 3D models." If an intended requirement or an artifact from another RFP? If an intended requirement, would ATL please elaborate on the type of design and visuals you are looking for beyond financial charts and dashboards? (Part 2-Scope of Services, page 27)

Answer #2: Please see Addendum No. 1.

Question #3: In the 4th bullet under Task 4, a similar reference to "graphics" and "visual renderings" was made. Would ATL please elaborate on the type of design and visuals you are looking for beyond financial charts and dashboards? (Part 2-Scope of Services, page 27)

Answer #3: Please see Addendum No. 1.

Question #4: The language reads "The ATL will enter into a fixed price contract..." Does this mean it will be a lump sum contract? Otherwise, please define what is meant by "fixed price." Does ATL intend to administer the contract on a task order basis? (Part 3-Contract, Section 1.2, page 4)

Answer #4: Yes, this will be a lump sum contract. This will not be an indefinite delivery indefinite quantity (IDIQ) task order contract.

Question #5: Part 2 states that our response to the Project Team and Project Approach section must be no more than 40 pages. Do resumes count? (Part 2-Scope of Services, Section 3.7, page 19)

Answer #5: Yes. Resumes count toward the 40-page limit.

Question #6: Part 1, Section 3 provides a checklist and lists 3.10 Subcontractor Affidavit and 3.11 Subcontractors and DBE. Are these forms required if no subcontractor will be used for this engagement?

Answer #6: Proposers who are not utilizing subcontractors must still submit the forms and write “Not Applicable” on the form. Please note, if there are no subcontractor performing work, the Subcontractor Affidavit does not need to be notarized.

Question #7: Part 2, Scope of Services, Section: Technical Capacity Requirements of Proposer (First page of Part 2 – Scope of Services, page 26 of the PDF). The Technical Capacity Requirements of the Proposer requires direct experience with FTA’s CIG Program process. The description of this type of experience is limited to working with grant applicants. Will evaluating Financial Plans on FTA’s behalf and drafting Financial Assessments and Financial Capacity Assessments of applicants satisfy this technical capacity requirement?

Answer #7: Yes, evaluating Financial Plans on FTA’s behalf and drafting Financial Assessments and Financial Capacity Assessments of applicants will satisfy this technical capacity requirement.