



**ATL Solicitation No. 19-017
RFP for Transit Planning Consulting Services
July 9, 2019**

Question #1: In the sections that have margin limitations, can images on the page go outside of these 1-inch margins?

Answer #1: Yes. Images may go outside of the 1-inch margins.

Question #2: The packaging instructions on pages 6 and 7 are different. Please clarify which instructions we are to follow. (Part 1, Sections 2.2 and 2.3)

Answer #2: Both sets of instructions are to be followed. The Technical Proposal and Price Proposal must be packaged separately and marked as indicated in Section 2.2. The outer box or envelope containing the Technical and Price Proposal must be marked as indicated in Section 2.3.

Question #3: Price proposal – please explain “proper allocations across project deliverables in the price proposal,” as only rate tables are provided in the RFP for inclusion in the proposal. With this being an on-call contract, are we to only include rates in the proposal and not a cost estimate?

Answer #3: That is correct. Please only submit hourly rates for the listed positions. See revised Offer Document #8 issued with Addendum No. 1.

Question #4: All of the Offer Documents cannot be saved. Are we to fill them out, print them, have them signed and then scanned in order to include them in the submittal? Would it be possible to get forms we can save?

Answer #4: Yes, the ATL can provide PDF forms that can be saved. Please see the revised offer documents issued as part of Addendum No. 1.

Question #5: Why do Xs rather than checks appear in some of the check boxes in Offer Document 1? This happens with ODs 6, 8, 12, 13, 14, 15, 16 and 17.

Answer #5: Please see the revised Offer Document #1 issued as part of Addendum No. 1.

Question #6: Where is placement required of the completed RFP cover page?

Answer #6: It should be placed on top of Offer Document #1.

Question #7: May resumes for proposed staff be placed in Section 3.7 and, if so, are they subject to the 30-page limit?

Answer #7: Yes, resumes may be included in Section 3.7 and will not be counted toward the 30-page limit.

Question #8: Offer Document #11 states that it must be submitted with the price quote. Is this accurate?

Answer #8: No, it is not. Please see the revised Offer Document #11 as part of Addendum No. 1.