

# Administrative Committee Meeting

## Thursday, May 7, 2020

### Proposed Agenda

- I. Call to Order – Earl Ehrhart, Chair
- II. Approval of the Meeting Minutes for March 5,2020
- III. Approval of the Agenda for May 7, 2020
- IV. COVID-19 Update – Chris Tomlinson
- V. Proposed Bylaw Amendment: Creation of an Xpress Operations Standing Committee – **Action Item** – Chris Tomlinson
- VI. Budget Update – **Action Item** – Monique Simmons
- VII. Contract Review and Approvals – **Action Item** – Merryl Mandus
- VIII. IMI Grant Approval – **Action Item** – Jonathan Ravenelle
- IX. Adjourn



ADMINISTRATIVE COMMITTEE

May 7, 2020



# COVID-19 UPDATE

#COVID19GA

# COVID-19

CORONAVIRUS DISEASE

## COVID-19 UPDATE

Administrative Committee

Christopher Tomlinson, Executive Director

May 7, 2020





PROPOSED BYLAWS AMENDMENT:

XPRESS OPERATIONS STANDING COMMITTEE

Christopher Tomlinson

# PROPOSED BYLAW AMENDMENT TEXT:

## ARTICLE IV – Committees

Section 2. **Standing Committees.** The Authority shall have the following Standing Committees whose purpose and duties shall be set forth by Resolution: Administrative Committee, Marketing and Communications Committee, Regional Technology Committee, Legislative Committee, Xpress Operations Committee and Regional Transit Planning Committee.

## **XPRESS OPERATIONS COMMITTEE DESCRIPTION:**

Provides board level oversight of the policies, operations and functions of the state's regional express commuter bus service known as "Xpress" and the state's regional Vanpool program, including associated facilities, operations, maintenance and related agreements. This committee shall also receive and evaluate public comment related to such programs as required by the ATL's Title VI Program or as otherwise required by federal law, and provide transit-related recommendations on major service changes and fare changes to the ATL board, or any other transit matter related to the Xpress or Vanpool programs requiring board action as otherwise required by the Federal Transit Administration.

**Note:** *Committee descriptions are for information only. They are not incorporated as part of the bylaws.*



## FY 2021 14% BUDGET REDUCTION SUBMISSION

Administrative Committee

Monique Simmons

May 7, 2020



# FY 2021 14% BUDGET REDUCTION SUBMISSION OVERVIEW

- FY 2020 State Base Appropriation: \$2,487,122
- 14% Reduction: **(\$348,197)**
  - Reduce funds for **personal services**: **(\$176,323)**
  - Reduce funds for **travel**: **(\$30,000)**
  - Reduce funds for **rent** to reflect split with Xpress Operations due to its transfer to ATL: **(\$124,932)**
  - Reduce funds for **contracts**: **(\$16,942)**

NOTE: Final FY 2021 Budget may be presented directly to Board due to time constraints between close of Session and July 1 Fiscal Year start





# CONTRACT REVIEW AND APPROVALS

Merryl Mandus, Chief Legal Officer

# Operational Contract Assignments

NAME	TOTAL CONTRACT VALUE
SRTA Contract No. 18-053 Georgia Regional Transportation Authority (Subgrant Agreement)	\$ 74,694,388*
SRTA Contract No. 18-038 Transdev Services	\$ 18,869,467**
SRTA Contract No. 19-075 Non-exclusive Vanpool Agreement	\$ 1,700,000
SRTA Contract No. 20-071 IGA for Cobb County Xpress Operations	\$ 1,606,943
SRTA Contract No. 19-012: Boswell Oil Company	\$ 1,353,158

\* This includes grants for capital and operational expenses-multi year

\*\* This includes \$17,805,063 for operator and \$1,064,424 for fuel which is a pass through

## Other Xpress Operations Contracts

- ▶ Xpress has many other operational contracts that will be assigned from SRTA or GRTA to ATL which include:
  - Park & Ride Leases
  - Security and other needs related to P&R
  - Technology
  - Consultant
  - Purchase Agreements
  - Intergovernmental Agreements
- ▶ Any such contracts that require Board approval will be presented to the Board at subsequent meetings
- ▶ Capital project and transit asset-related agreements requiring Board approval will be presented to the Board and transitioned during FY21



# IMI GRANT APPLICATION

Jonathan Ravenelle, Transit Funding Director



Questions?