

**Atlanta-region Transit Link Authority
(Virtual Meeting)**

Administrative Committee Meeting Minutes

July 2, 2020

COMMITTEE MEMBERS PRESENT

Earl Ehrhart, Committee Chair
Steve Dickerson
Howard Mosby
Charlotte Nash
Charlie Sutlive
Chuck Warbington

OTHER MEMBERS PRESENT

Andy Macke
Teddy Russell
Mark Toro
Todd Ver Steeg
Felicia Franklin Warner
Tom Weyandt
Paul Radford

CALL TO ORDER

Mr. Ehrhart, Committee Chair, called the meeting to order at 8:32 a.m.

APPROVAL OF THE MAY 7, 2020 MEETING MINUTES

Mr. Ehrhart called for a motion to approve the minutes from the May 7, 2020 meeting. Ms. Nash made the motion to approve, and Mr. Mosby seconded the motion. The minutes were unanimously approved by the Committee.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Tomlinson confirmed that there are no changes to the agenda. Mr. Ehrhart called for a motion to approve the agenda. Mr. Mosby made the motion, and Ms. Nash seconded. The agenda was unanimously approved by the Committee.

Mr. Tomlinson recommended to have a roll call for the benefit of the public. Jamie Harris, Board Secretary, then did the roll call. A quorum was confirmed for the meeting.

FY 21 BUDGET PRESENTATION

Monique Simmons, CFO, provided an overview and sought favorable recommendation by the Committee of the proposed Fiscal Year 2021 Budget.

Mr. Ehrhart called for a motion to recommend the proposed FY 21 budget to the full Board for their approval. Ms. Nash made the motion, and Mr. Warbington seconded. The Committee unanimously recommended that the Board approve the resolution.

FY 21 CONTRACT APPROVAL

Monique Simmons, CFO, provided an overview and sought favorable recommendation by the Committee to approve the following contracts:

- FY 21 ATL-SRTA Memorandum of Understanding – for sharing of resources in order to deliver services efficiently to the citizens of Georgia with a maximum not to exceed amount of \$2,000,000.

Mr. Ehrhart called for a motion to recommend that the Board approve the shared services resolution. Mr. Warbington made the motion, and Mr. Sutlive seconded. The Committee unanimously recommended that the Board approve the resolution.

- Amendment to the AECOM Contract – the amendment increases the not to exceed amount of AECOM Contract to \$1,538,872.

Mr. Ehrhart called for a motion to recommend that the Board approve the resolution covering the AECOM contract. Ms. Nash made the motion, and Mr. Warbington seconded. The Committee unanimously recommended that the Board approve the resolution.

FY 21 ATL GRANT APPLICATIONS APPROVAL

Jonathan Ravenelle, ATL Transit Funding Director, provided an overview and sought favorable consideration regarding the applications for FY21 Federal Transit Administration (FTA) Grants to support the ATL's work during the fiscal year. The grants consist of:

- \$9.9M in various Xpress Operations Grants that will fund the federal share of the Xpress budget
- \$600K ATL Partner Program Grant that will provide \$520K to support the ATL's work assisting Henry County to create a Transit Master Plan and \$80K to support Central Atlanta Progress and Grady Hospital goal to conduct a Low-income Employee TDM (Transportation Demand Management) Study to identify options to address the needs of the Grady Hospital workforce

Mr. Ehrhart called for a motion to recommend the resolution approving the FY 21 grant applications to the full Board. Mr. Warbington made the motion, and Ms. Nash seconded. The Committee unanimously recommended that the Board approve the resolution.

ADJOURNMENT

The meeting adjourned at 9:10 a.m.

APPROVED:

DocuSigned by:
Earl Ehrhart
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Earl Ehrhart, Committee Chair

APPROVED AS TO FORM:

DocuSigned by:
Merryl Mandus
32B6801D61644C8

Merryl Mandus, Chief Legal Counsel

ATTEST:

DocuSigned by:
Jamie Harris
100DBE166F4F6

Jamie Harris, Board Secretary

DATE MINUTES APPROVED:

September 3, 2020
