

**Atlanta-region Transit Link Authority
(Virtual Meeting)**

Xpress Operations Committee Meeting Minutes

July 2, 2020

COMMITTEE MEMBERS PRESENT

Howard Mosby, Committee Chair
Charlotte Nash
Teddy Russell
Charlie Sutlive
Todd Ver Steeg
Felicia Franklin Warner
Tom Weyandt

OTHER MEMBERS PRESENT

Steve Dickerson
Earl Ehrhart
Andy Macke
Paul Radford
Mark Toro
Chuck Warbington

CALL TO ORDER

Mr. Mosby, Committee Chair, called the meeting to order at 10:02 a.m. Jamie Harris, Board Secretary, then did the roll call. A quorum was confirmed for the meeting.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Mosby called for a motion to approve the agenda for the inaugural meeting of the Xpress Operations Committee. Ms. Warner made the motion, and Ms. Nash seconded. The agenda was unanimously approved by the Committee.

XPRESS OPERATIONS REPORT

Jamie Fischer, TPI Director, provided an overview of the Xpress Regional Transit Service's Key Ridership statistics and review of system key performance indicators, consisting of On-time Performance, Average Daily Boardings and Customer Performance. Additional metrics such as annual cost per passenger of our purchased transportation services contracts, and farebox recovery ratios will be added to future reports.

FY 21 XPRESS BUDGET PRESENTATION

Monique Simmons, CFO, provided an overview of the Xpress Program Budget and sought the Committee's favorable recommendation of the program budget components. The proposed

Xpress Program budget consists of a total budget of \$34,089,344, which is comprised of approximately \$10.7M in State appropriations, \$20.2M in Federal funds and \$3.2M in other funds, including fare revenue. These figures are included in the overall budget that is reviewed and considered by the Administrative Committee prior to seeking approval of the full Board.

Mr. Mosby called for a motion to recommend the FY 21 Xpress budget to the full Board for approval. Ms. Warner made the motion and Ms. Nash seconded. The Committee unanimously recommended that the Board approve the Xpress budget.

FY 21 XPRESS CONTRACT ASSIGNMENTS

Merryl Mandus, Chief Legal Officer, provided an overview and sought the Committee’s favorable consideration of the assignment of certain capital project-related contracts from SRTA to the ATL to effectuate the transfer of the Xpress transit service. There are six such capital contracts with values of over \$1M that require Board approval. The six contracts are listed in the attachment to the Resolution.

Mr. Mosby called for a motion to recommend the resolution to the full Board for their approval. Mr. Weyandt made the motion and Ms. Nash seconded. The Committee unanimously recommended that the Board approve the resolution.

ADJOURNMENT

The meeting adjourned at 10:52 a.m.

APPROVED:

DocuSigned by:
Howard Mosby
Howard Mosby, Committee Chair

APPROVED AS TO FORM:

DocuSigned by:
Merryl Mandus
Merryl Mandus, Chief Legal Counsel

ATTEST:

DocuSigned by:
Jamie Harris
Jamie Harris, Board Secretary

DATE MINUTES APPROVED:

September 3, 2020