

July 6, 2020

ADDENDUM NUMBER ONE

ATL RFP Number 20-016

REQUEST FOR PROPOSALS

**Henry County Public Transit Master Plan
Atlanta-Region Transit Link Authority (ATL)**

**ISSUED BY: State Road and Tollway Authority (SRTA)
245 Peachtree Center Avenue, Suite 2200
Atlanta, GA 30303**

From: Richard Sawyer, Issuing Officer
To: Potential Respondents

This Addendum forms a part of the **Request for Proposal (RFP) No. 20-016** and modifies the RFP as described below. ATL changes, clarifications, or answers are underlined. **This Addendum consists of Three (3) pages.**

1. ATL ANSWERS TO POTENTIAL RESPONDENT'S QUESTIONS

ATL is hereby issuing responses to questions received from potential respondents to the RFP. Answers are provided below. Official answers are underlined.

1. Section 2.4 The Contract is attached as Part 3 of the RFP. This is not included as part of the RFP documents. Please provide. **ATL will add as a subsequent addendum.**

2. Section 2.2; 3.8; 192.2 2.2 and 3.86 and 192.2 states that Proposer shall submit eight copies of the price proposal (1 original, 7 copies, and 1 electronic copy), 3.8 Price Proposal states that envelope shall contain 1 original, 6 copies, and 1 electronic version of the Price Proposal. Which is correct? **Correct amount is 1 original, 7 copies, and 1 electronic copy Offer Documents.**

3. Can the Offer Documents be provided in an editable form? **Yes.**

4. Section 3.718 Do resumes count as part of the 30 page limit for Project Team and Project Approach? **No. Resumes do not count as part of the 30 page limit.**

5. Section 2.37 Are there existing tools and data available to develop market profile by route? **There is existing data available through the Atlanta Regional Commission and ATL which could be helpful for this effort. ATL and Henry County would expect the proposer to provide standard industry best practice tools that would allow for analysis of publicly available data for Henry County. The region has access to Remix as a tool they may be made available for use during this effort.**

6. Section 28-29 Are Transit Orientation Index (TOI), Density Threshold Analysis (DOI) or Activity Center Data available? **Activity Center data is available through the Atlanta Regional Commission. We do not believe Transit Orientation Index or Density Threshold Analysis currently exists for the metro Atlanta region.**

7. Section 28-29 Is there a public engagement plan requirements as per ATL or Henry County Transportation Planning Department? **Henry County Transit's public engagement/participation requirements are detailed in its Title VI Program which can be found through the following link:**
<https://www.co.henry.ga.us/Portals/0/Transit/pdf/Henry%20County%20Title%20VI%20Plan%202020-2023.pdf>
Any public engagement plan for the Henry County Transit Master Plan should ensure that all aspects of the Henry County Transit Title VI program are considered and that the project's public engagement plan is compliant with federal requirements.

8. Section 27-28 When was the last time Transit Master Plan developed or updated? **Henry County prepared a transit feasibility study in 2016:**
<https://www.co.henry.ga.us/Portals/0/Transit/pdf/Henry%20County%20Transit%20Needs%20Assessment.pdf>.

9. Section 30-32 For baseline conditions and trends, how are performance assessment data collected now? Is historical data available to help develop baseline? **Please refer to the 2016 Henry Transit Feasibility Study for historic/baseline condition:**
<https://www.co.henry.ga.us/Portals/0/Transit/pdf/Henry%20County%20Transit%20Needs%20Assessment.pdf>.

10. Section 28-29 Do you require on-board surveys? Is there a preferred instrument to be utilized? With COVID-19, are you open to alternative methods for surveys? **In light of COVID-19, we are absolutely open to alternative methods of citizen engagement and will expect them from the consultant. We think an online survey should be a part of a public engagement plan. While an on-board survey is not required, we are open to the idea if it will offer any significant additional value.**

11. Section 28-29 Are you capturing ridership data through smart-card system, automated passenger counters (APC) etc.? **Henry County Transit is not presently capturing any ridership data.**

12. Section 28-29 Are there specific tools required to model alternative or strategic scenarios or develop short, medium and long term plans? **ATL and Henry County would expect the proposer to provide/utilize standard industry best practice tools that would allow for modeling of alternative/strategic scenarios to develop short, medium, and long term plans. The region has access to Remix as a tool which may be made available for use during this effort.**

13. Section 30-31 Are existing route maps data available? Can you provide details of the format? (Google Transit Feed Specification, ArcGIS etc.) **Henry County Transit has one fixed route. The ridership on this route has been minimal. We intend to discontinue this route. Ridership on this route should have no bearing on the plan.**

14. Section 19 Is there any DBE, SBE, MBE, SDVOB minimum requirements? **While there are no DBE, SBE, MBE, SDVOB minimum requirements included in RFP #20-016, ATL encourages DBE participation in all solicitations/contract opportunities issued by the ATL. It is the policy of the ATL to ensure that DBEs as defined in Part 26, have an equal opportunity to receive and participate in USDOT–assisted contracts.**

END OF ADDENDUM NUMBER 1