

**Atlanta-region Transit Link Authority
(Virtual Meeting)**

**Xpress Operations Committee
Meeting Minutes**

March 4, 2021

COMMITTEE MEMBERS PRESENT

Howard Mosby, Chair
Charlotte Nash
Charlie Sutlive
Todd Ver Steeg
Felicia Franklin
Tom Weyandt

OTHER BOARD MEMBERS PRESENT

Steve Dickerson
Earl Ehrhart
Andy Macke
Paul Radford
Mark Toro
Chuck Warbington

CALL TO ORDER

Mr. Mosby, Committee Chair, called the meeting to order at 8:32 a.m. Kimberly Johnson, Board Secretary, executed the roll call. A quorum was confirmed for the meeting.

APPROVAL OF THE JANUARY 7, 2021 MEETING MINUTES

Mr. Mosby called for a motion to approve the minutes from the January 7, 2021 meeting. Ms. Franklin made the motion, and Mr. Weyandt seconded the motion. The minutes were unanimously approved.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Mosby called for a motion to approve today's agenda. Ms. Franklin made the motion, and Mr. Weyandt seconded. The agenda was unanimously approved by the Committee.

XPRESS OPERATIONS PERFORMANCE REVIEW

Jamie Fischer provided an overview on the operational system performance of Xpress covering ridership productivity, Xpress fare revenue, system reliability and looking ahead by means of collecting more customer feedback.

XPRESS AFY 2021 FINAL BUDGET

Monique Simmons, CFO, provided an overview and sought a favorable recommendation by the Committee of the proposed Amended Fiscal Year 2021 Budget for a one-time salary supplement of \$1,000 for full-time State employees with current salaries less than \$80,000.

Mr. Mosby called for a motion to recommend the Xpress's portion of the ATL's AFY 2021 Final Budget to the ATL Administrative Committee for inclusion in their consideration of the ATL's AFY 2021 Budget. Ms. Nash made the motion, and Mr. Ver Steeg seconded the motion. The Committee unanimously approved the recommendation to move forward to the Administrative Committee.

XPRESS FY 2022 GOVERNOR'S RECOMMENDED BUDGET OVERVIEW

Monique Simmons gave an overview of the Xpress FY 2022 Governor's Recommended Budget. She outlined the ATL total recommended base budget and key assumptions regarding formulas, the Federal CARES Act Funds, Fare Revenue and ATL funded positions. Ms. Simmons reported the numbers within funding sources may shift as the FY 2022 budget proceeds through the legislative process.

XPRESS PROPOSED NORTHWEST CORRIDOR ROUTES

Dionne Kirksey and Parker Martin outlined the Northwest Corridor Project and the proposed Hickory Grove Service. They discussed the operations analysis, which resulted in a proposed recommendation for new routes 484 (*Hickory Grove Park and Ride – Midtown*) and 485 (*Hickory Grove Park and Ride – Downtown*). Mr. Martin discussed the Title VI Equity Analysis results indicating no disproportionate burden to low-income groups.

Mr. Mosby called for a motion to recommend the resolution regarding the proposed Northwest Corridor Routes to the full Board for their approval. Mr. Weyandt made the motion and Ms. Franklin seconded. The Committee unanimously recommended the resolution for Board consideration.

CONTRACT APPROVALS

Jennifer Ward provided an overview of the Hickory Grove Park and Ride Lot Change Order #2 and the Transit System Operations and Maintenance Contract award. Ms. Ward requested the Committee approve both contracts.

Mr. Mosby called for a motion to recommend the resolution regarding the Hickory Grove Park and Ride Lot Change Order to the full Board for their approval. Mr. Weyandt made the motion and Ms. Franklin seconded. The Committee unanimously recommended the resolution for Board consideration.

Mr. Mosby called for a motion to recommend the resolution regarding the Transit System Operations and Maintenance Contract award to the full Board for their approval. Mr. Weyandt

made the motion and Ms. Nash seconded. The Committee unanimously recommended the resolution for Board consideration.

ADJOURNMENT

The meeting adjourned at 9:16 a.m.

APPROVED:

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Howard Mosby
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Howard Mosby, Committee Chair

APPROVED AS TO FORM:

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Merryl Mandus
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Merryl Mandus, Chief Legal Officer

ATTEST:

DocuSigned by:
Kimberly Johnson
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Kimberly Johnson, Board Secretary

DATE MINUTES APPROVED:

May 6, 2021
