

**Atlanta-region Transit Link Authority
(Virtual Meeting)**

**Regional Transit Planning Committee
Meeting Minutes**

May 6, 2021

COMMITTEE MEMBERS PRESENT

Charlie Sutlive, Chair
Felicia Franklin
Andy Macke
Russell McMurry
Howard Mosby
Charlotte Nash
Robb Pitts
Paul Radford
Teddy Russell
Todd Ver Steeg
Chuck Warbington
Tom Weyandt

CALL TO ORDER

The meeting was called to order at 9:19 a.m. Jamie Harris, Board Secretary, executed the roll call and a quorum was confirmed.

APPROVAL OF THE MINUTES FOR MARCH 4, 2021

The Committee Chair, Charlie Sutlive, called for a motion to approve the minutes for the March 4, 2021 committee meeting. Mr. Warbington made the motion and Mr. Radford seconded. The minutes were approved unanimously.

APPROVAL OF THE AGENDA

Mr. Sutlive called for a motion to approve the agenda. Ms. Nash made the motion, and Mr. Weyandt seconded the motion. The agenda was approved unanimously.

TAQC UPDATE

Mr. Paul Radford reported the TAQC Committee met once under the new ARC committee schedule. At the March meeting, the agenda included presentations on the Regional Demand Response Implementation Plan, the Comprehensive Transportation Program for local governments in the region, and federal legislative activity related to transportation. TAQC also

approved TIP Amendment #2 at the March meeting. This amendment was subsequently adopted by the ARC Board and the GRTA Board on the same day. The next meeting will be on May 12th.

ARTP, ARA, AND PRIORITY LIST UPDATE

Aileen Daney provided an update on the ARTP project timeline. Currently, the project management plan and stakeholder coordination and engagement plan have been finalized. In addition, staff will be scheduling small group or one-on-one work session with ATL Board members to understand their vision (mid-May) as well as scheduling vision and goal setting work session with transit providers and county leaders (end of May through early June).

In addition, Aileen provided an update on the approach for the 2021 Annual Report and Audit (ARA) which is the shift to underscore access analysis over ridership trends.

Furthermore, Aileen provided an overview on the priority project investment list, how the projects are selected, what the administrative requirements are, what information are shared on the list, and a timeline of the key schedule steps.

FARE POLICY UPDATE

Cain Williamson provided an update on the current phase of the Fare Policy project which is identifying possible regional fare collaboration standards. Cain discussed the four pillars of cooperative regional fare collection standards:

- Fare Structure/Policy
- Fare Collection Technology
- Fare Administration
- Fare System Procurements

Cain also discussed the possibility of having a regional fare committee in the future including Breeze partners, non-Breeze partners and funding agencies. He then discussed the types of activities a fare committee should undertake.

Finally, the next workshop will be held on May 13 which will include the following discussion items:

- Development of Regional Fare Committee
- Poll to measure consensus
- Development of Regional Fare Collaboration Standards

ATL FINANCIAL MODELING PRESENTATION

Jonathan Ravenelle provided an update on the 2020 ARTP Financial Modeling including:

- Overview of the 2020 ARTP Baseline Financial Model
- Benefits of 2020 ARTP Financial Modeling Project
- Capital Investment Grant (CIG) Program
- Project Timeline & Phasing

- Baseline Scenario Model Review
- Overall Key Takeaways

ADJOURNMENT

Chair Sutlive called for a motion to adjourn the meeting. Mr. Weyandt made the motion, and Ms. Franklin seconded. The meeting adjourned at 10:35 a.m.

APPROVED:

DocuSigned by:

Charlie Sutlive, Committee Chair

APPROVED AS TO FORM:

DocuSigned by:

Merry Mandus, Chief Legal Officer

ATTEST:

DocuSigned by:

Jamie Harris, Board Secretary

DATE MINUTES APPROVED:

July 1, 2021