

**Atlanta-region Transit Link Authority
(Virtual Meeting)**

**Xpress Operations Committee
Meeting Minutes**

May 6, 2021

COMMITTEE MEMBERS PRESENT

Howard Mosby, Chair
Felicia Franklin
Charlotte Nash
Teddy Russell
Charlie Sutlive
Todd Ver Steeg
Tom Weyandt

OTHER BOARD MEMBERS PRESENT

Andy Macke
Russell McMurry
Robb Pitts
Paul Radford
Chuck Warbington

CALL TO ORDER

Mr. Mosby, Committee Chair, called the meeting to order at 8:30 a.m. Jamie Harris, Board Secretary, executed the roll call. A quorum was confirmed for the meeting.

APPROVAL OF THE MARCH 4, 2021, MEETING MINUTES

Mr. Mosby called for a motion to approve the minutes from the March 4, 2021, meeting. Mr. Weyandt made the motion, and Ms. Nash seconded the motion. The minutes were unanimously approved.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Mosby inquired if there were any changes to the agenda. Chris Tomlinson proposed an additional agenda item, after the contract approvals, regarding upcoming Xpress service updates. Mr. Mosby called for a motion to approve today's agenda, as amended. Ms. Franklin made the motion, and Ms. Nash seconded. The agenda, as amended, was unanimously approved by the Committee.

XPRESS OPERATIONS PERFORMANCE REVIEW

Jamie Fischer provided an overview on the operational system performance of Xpress covering ridership productivity, Xpress fare revenue, system reliability and looking ahead by means of collecting more customer feedback.

XPRESS FY 2022 BUDGET

Monique Simmons, CFO, provided an overview and sought a favorable recommendation by the Committee of the proposed FY 2022 Budget.

Mr. Mosby called for a motion to recommend Xpress' portion of the ATL's FY 2022 Budget to the ATL Administrative Committee for inclusion in their consideration of the ATL's AFY 2022 Budget. Ms. Nash made the motion, and Mr. Weyandt seconded the motion. The Committee unanimously approved the recommendation to move forward Xpress' portion of the FY 2022 budget to the Administrative Committee.

CONTRACT APPROVALS

Jennifer Ward provided an overview and sought the Committee's favorable consideration of the following items:

- Assignment of SRTA General Engineering Consulting Contract to ATL (Transit Services Only) for FY22
- Renewal of Enterprise Leasing Exclusive Vanpool Agreement for FY22
- Authorization of Boswell Oil Fuel Purchase under Statewide Contract for FY22

Mr. Mosby called for a motion to recommend the resolutions for all three items to the full Board for their approval. Mr. Weyandt made the motion and Ms. Nash seconded. The Committee voted unanimously to recommend to the Board approval of the resolutions.

Merryl Mandus provided an overview of the joint undertaking with Cobb County related to the Marietta Transfer Center and the Marietta Maintenance Facility and sought the Committee's favorable consideration on the approval of the ATL-Cobb County Intergovernmental Agreement and the ATL-GDOT Intergovernmental Agreement for the Marietta Transfer Center.

Mr. Mosby called for a motion to recommend the resolution regarding the Cobb County and GDOT IGAs to the full Board for their approval. Mr. Weyandt made the motion and Mr. Sutlive seconded. The Committee voted unanimously to recommend the resolution to the Board.

UPCOMING XPRESS SERVICE UPDATES AND EQUITY ANALYSES

Gail Franklin provided an update on proposed Xpress service and fare changes. Ms. Franklin reminded the Board on the temporary service reductions that took place on March 23 and April 13, 2021, because of significant decrease in ridership due to COVID-19.

Furthermore, pending equity analyses and public involvement, the ATL will reset the baseline for Xpress service that will reflect the proposed new level of service. In addition, Xpress was required

to end service from the Canton Park & Ride Lot stop on Route 490 due to a safety concerns resulting from major construction project taking place at the lot. The construction is expected to last until 2024. Riders are still able to catch Xpress at the Hickory Grove or Woodstock lots. Gail discussed engagement efforts underway to inform customers using the Canton P&R stop.

Another recommendation is the continuation of the Token contactless mobile payment and fare capping fare capping from single ride ticket to round trip if someone tried to activate 2 single trips in same day. A Title VI equity analysis is also required for any permanent changes to fares or fare media that go beyond 6 months.

For next steps, staff is currently working on the equity analyses which are expected to be completed in 3-4 weeks. Public comment period will be held between May 11 to June 11, with public hearings May 25th, 2021. We will come back to this committee with proposed recommendations in July for recommendation to the ATL Board in August.

ADJOURNMENT

The meeting adjourned at 9:18 a.m.

APPROVED:

DocuSigned by:

Howard Mosby, Committee Chair

APPROVED AS TO FORM:

DocuSigned by:

Merryl Mandus, Chief Legal Counsel

ATTEST:

DocuSigned by:

Jamie Harris, Board Secretary

DATE MINUTES APPROVED:

July 1, 2021