

**Atlanta-region Transit Link Authority  
245 Peachtree Center Ave, Suite 2300  
Atlanta, GA 30303**

**Xpress Operations Committee  
Meeting Minutes**

**July 1, 2021**

**COMMITTEE MEMBERS PRESENT**

Howard Mosby, Chair  
Felicia Franklin  
Charlie Sutlive  
Todd Ver Steeg  
Tom Weyandt

**OTHER BOARD MEMBERS PRESENT**

Earl Ehrhart  
Andy Macke (virtual)  
Paul Radford  
Mark Toro  
Chuck Warbington

**CALL TO ORDER**

Mr. Mosby, Committee Chair, called the meeting to order at 8:33 a.m. A quorum was confirmed for the meeting.

**APPROVAL OF THE MAY 6, 2021 MEETING MINUTES**

Mr. Mosby called for a motion to approve the minutes from the May 6, 2021 meeting. Mr. Weyandt made the motion, and Ms. Franklin seconded the motion. The minutes were unanimously approved.

**APPROVAL OF THE COMMITTEE AGENDA**

The agenda was unanimously approved.

**XPRESS OPERATIONS PERFORMANCE REVIEW**

Jamie Fischer provided an overview on the operational system performance of Xpress covering ridership productivity, Xpress fare revenue, system reliability, customer feedback and return-to-office expectations.

**RECOMMENDATION TO ADOPT CONTACTLESS FARE PAYMENT OPTION**

Ryan Walker provided an overview to the Committee of the pilot program that was introduced in September 2020 for the contactless fare payment option and included fare capping. The objective of the pilot program was to provide an additional layer of safety by reducing the need for physical contact when boarding the bus. The pilot was successful, and staff recommends that the Committee vote to recommend that the Board adopt the resolution to adopt the proposed contactless fare payment option for Xpress.

Mr. Mosby called for a motion to recommend the resolution for Board consideration. Ms. Franklin made the motion, and Mr. Sutlive seconded. The Committee voted unanimously to recommend the resolution for Board approval.

**RECOMMENDATION TO ADOPT PROPOSED SERVICE CHANGES**

Gail Franklin reminded the Committee that on May 2021, the Committee was advised of the following proposed service changes:

- Proposed reset of the Level of Service (LOS) baseline as a result of the COVID-19 pandemic
- Proposed elimination of service from Canton Park & Ride lot stop on Route 490 due to safety concerns related to the City of Canton Construction Project (effective date of July 1, 2021)

Gail sought favorable recommendation by the Committee of the resolution to adopt the proposed service changes for Xpress.

Mr. Mosby called for a motion to recommend the resolution for Board consideration. Mr. Weyandt made the motion, and Mr. Ver Steeg seconded. The Committee voted unanimously to recommend the resolution for Board approval.

**ADJOURNMENT**

The meeting adjourned at 9:05 a.m.

**APPROVED:**

DocuSigned by:  
  
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 Howard Mosby, Committee Chair

**APPROVED AS TO FORM:**

DocuSigned by:  
  
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 Meryll Mandus, Chief Legal Counsel

**ATTEST:**

DocuSigned by:  
  
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 Jamie Harris, Board Secretary

**DATE MINUTES APPROVED:**

September 2, 2021  
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