

**Atlanta-region Transit Link Authority
245 Peachtree Center Ave, Suite 2300
Atlanta, GA 30303**

**Xpress Operations Committee
Meeting Minutes**

September 2, 2021

COMMITTEE MEMBERS PRESENT

Howard Mosby, Chair
Felicia Franklin
Charlotte Nash (virtual)
Teddy Russell
Charlie Sutlive
Tom Weyandt

OTHER BOARD MEMBERS PRESENT

Andy Macke (virtual)
Russell McMurry
Paul Radford
Teddy Russell
Michael Thurmond
Chuck Warbington (virtual)

CALL TO ORDER

Mr. Mosby, Committee Chair, called the meeting to order at 9:37 a.m. A quorum was confirmed for the meeting.

APPROVAL OF THE JULY 1, 2021 MEETING MINUTES

Mr. Mosby called for a motion to approve the minutes from the July 1, 2021 meeting. Mr. Weyandt made the motion, and Ms. Franklin seconded the motion. The minutes were unanimously approved.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Mosby called for a motion to approve today's agenda. Ms. Franklin made the motion, and Mr. Weyandt seconded the motion. The agenda was unanimously approved.

XPRESS OPERATIONS PERFORMANCE REVIEW

Jamie Fischer provided an overview on the operational system performance of Xpress covering ridership productivity, Xpress fare revenue, system reliability, and customer feedback. Ms. Fischer also provided an update on the results from the online customer survey and vanpool system performance.

SUGARLOAF P&R LOT CONSTRUCTION CONTRACT

Sam Samu provided the Committee with an overview on the Sugarloaf P&R lot construction project including the project location, layout and schedule. Jennifer Ward then provided the Committee with the procurement details including the following:

- The project will be publicly bid
- It will be posted on the Georgia Procurement Registry and the ATL website
- Anticipated posting date is September 2021
- Anticipated award is December/November 2021

Sam and Jennifer sought favorable recommendation by the Committee of the Resolution Authorizing Contract Award for Xpress Park and Ride Lot Construction (Sugarloaf Mills) including a DBE goal of 10%.

Mr. Mosby called for a motion to recommend the resolution for Board consideration. Mr. Russell made the motion, and Mr. Weyandt seconded. The Committee voted unanimously to recommend the resolution for Board approval.

ADJOURNMENT

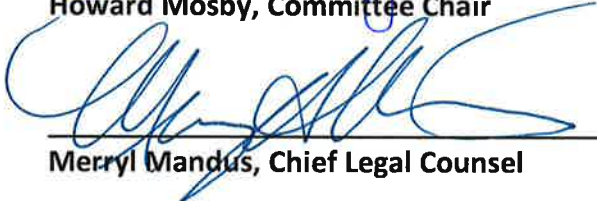
The meeting adjourned at 10:05 a.m.

APPROVED:



Howard Mosby, Committee Chair

APPROVED AS TO FORM:



Merryl Mandus, Chief Legal Counsel

ATTEST:



Jamie Harris, Board Liaison

DATE MINUTES APPROVED:

11/4/21