

**Atlanta-region Transit Link Authority
245 Peachtree Center Ave, Suite 2300
Atlanta, GA 30303**

**Xpress Operations Committee
Meeting Minutes**

November 4, 2021

COMMITTEE MEMBERS PRESENT

Howard Mosby, Chair
Felicia Franklin
Charlotte Nash
Teddy Russell
Charlie Sutlive
Tom Weyandt

OTHER BOARD MEMBERS PRESENT

Earl Ehrhart
Andy Macke
Paul Radford (virtual)
Chuck Warbington

CALL TO ORDER

Mr. Mosby, Committee Chair, called the meeting to order at 8:35 a.m. A quorum was confirmed for the meeting.

APPROVAL OF THE SEPTEMBER 2, 2021 MEETING MINUTES

Mr. Mosby called for a motion to approve the minutes from the September 2, 2021 meeting. Mr. Weyandt made the motion, and Mr. Russell seconded the motion. The minutes were unanimously approved.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Mosby called for a motion to approve today's agenda. Mr. Weyandt made the motion, and Ms. Franklin seconded the motion. The agenda was unanimously approved.

XPRESS OPERATIONS PERFORMANCE REVIEW

Jamie Fischer provided an overview on the operational system performance of Xpress covering ridership, Xpress fare revenue, system reliability, and customer feedback. Ms. Fischer also provided an update on vanpool system performance as well as the combined mobility impacts that Xpress and vanpool currently provide.

ATL 2021 UPDATE OF THE PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)

Jorge Pubillones provided an overview on the 2021 PTASP Update. Jorge discussed the milestones for the update, background, PTASP requirements, and performance targets.

Mr. Mosby called for a motion to recommend the Resolution Approving the 2021 Update to the Xpress Public Transportation Agency Safety Plan for Board consideration. Ms. Franklin made the motion, and Ms. Nash seconded. The Committee voted unanimously to recommend the resolution for Board approval.

SUGARLOAF P&R LOT CONSTRUCTION CONTRACT UPDATE

Annie Gillespie provided an update on the Sugarloaf Park & Ride Lot construction contract.

- Previous resolution approved by the Board on October 7, 2021 with a NTE of \$8.5M
- Project bids were opened on October 26, 2021
 - 5 bids were received
 - Bids ranged from \$8.66M to \$11.1M
- Reason for higher-than-anticipated bid costs and additional NTE funds
 - Costs associated with grading higher than internal estimates; higher supply and transport fuel costs/distance
 - Request additional \$1.4M in NTE approval; additional funds would be 100% federal
 - Allows for NTE to cover bid price plus project contingency

Mr. Mosby called for a motion to recommend the Resolution Authorizing the Contract Award for Xpress Park and Ride Lot Construction (Sugarloaf Mills) for Board consideration. Ms. Nash made the motion, and Mr. Russell seconded. The Committee voted unanimously to recommend the resolution for Board approval.

ADJOURNMENT

The meeting adjourned at 9:20 a.m.

APPROVED:

DocuSigned by:
Howard Mosby
Howard Mosby, Committee Chair

APPROVED AS TO FORM:

DocuSigned by:
Merryl Mandus
Merryl Mandus, Chief Legal Counsel

ATTEST:

DocuSigned by:
Jamie Harris
Jamie Harris, Board Liaison

DATE MINUTES APPROVED:

January 6, 2022