

**Atlanta-region Transit Link Authority
245 Peachtree Center Ave., Suite 2300
Atlanta, GA 30303**

**Administrative Committee
Meeting Minutes**

October 5, 2023

COMMITTEE MEMBERS PRESENT

Earl Ehrhart, Committee Chair
Howard Mosby
Charlie Sutlive

OTHER MEMBERS PRESENT

Dan Buyers
Ricky Clark, Jr.
Marlene Fosque
Andy Macke
Marci Collier Overstreet
Robb Pitts
Teddy Russell
Tom Weyandt
Paul Radford
Russell McMurry

CALL TO ORDER

Mr. Ehrhart, Committee Chair, called the meeting to order at 9:19 a.m. A quorum was confirmed.

APPROVAL OF THE AUGUST 3, 2023 MEETING MINUTES

Mr. Ehrhart called for a motion to approve the minutes from the August 3, 2023 meeting. Ms. Overstreet made the motion to approve, and Mr. Mosby seconded the motion. The minutes were unanimously approved.

APPROVAL OF THE COMMITTEE AGENDA

Mr. Ehrhart called for a motion to approve the agenda. Ms. Overstreet made the motion, and Ms. Fosque seconded the motion. The agenda was unanimously approved.

BYLAWS UPDATE

Board Chair Sutlive provided the Committee with a proposed change to the Bylaws. The change combines the Marketing and Communications Committee and Legislative Committee into a new External Affairs and Communications Committee.

Mr. Ehrhart called for a motion to recommend the proposed Resolution Amending the Bylaws. Ms. Russell made the motion, and Mr. Mosby seconded. The Committee unanimously recommended the Resolution for Board consideration.

TITLE VI PROGRAM UPDATE

Jon Ravenelle presented on a proposed update to the Title VI Program for the Administrative Committee to recommend to the ATL Board for consideration and approval. The updates are necessary to ensure continued administration in the management of FTA grant awards. Updates include revising demographic data for ATL jurisdictional area, incorporating results of most recent service monitoring, including fare and service change equity analyses and narrative updates for Public Participation Plan and Limited English Proficiency Access Plan.

Mr. Ehrhart called for a motion to recommend the proposed Resolution Approving Title VI Program Updates to the ATL Board. Mr. Mosby made the motion, and Ms. Overstreet seconded. The Committee unanimously recommended the Resolution for Board consideration.

RESOLUTION APPROVING THE ATL-GDOT TRANSIT TRUST FUND AGREEMENT

Monique Simmons provided an overview of the Resolution Approving the ATL-GDOT Transit Trust Fund Agreement. This resolution authorizes the ATL Executive Director to negotiate and execute the FY24 agreement between ATL and GDOT. GDOT will transfer the FY24 Program funds to ATL and will be used for approved transit capital projects. Funds have to be spent by June 30, 2027.

Mr. Ehrhart called for a motion to recommend the proposed Resolution Approving the MOU with the Georgia Department of Transportation for FY2024 Allocation of Transit Capital Funds. Mr. Clark made the motion, and Mr. Sutlive seconded. The Committee unanimously recommended the Resolution for Board consideration.

FY25 BUDGET SUBMISSION OVERVIEW

Monique Simmons provided an overview of the FY25 budget.

ADJOURNMENT

The meeting adjourned at 9:32 a.m.

APPROVED:




Earl Ehrhart, Committee Chair

ATTEST:



Monica Rossell, Board Secretary

APPROVED AS TO FORM:



Merryl Mandus, Chief Legal Officer

DATE MINUTES APPROVED:

12/07/23