

RFP QUESTIONS/CLARIFICATIONS TEMPLATE
ATL Solicitation No. 24-028: RFP for Unarmed Security Services

Instructions: Pursuant to Part 1, Section 2.4-Questions of the RFP, Proposers shall use this attachment to submit questions regarding the RFP to the ATL. To the extent that a particular question is specific to a particular Ordering Entity, Proposer shall specify which Participating Entity in the question.

#	RFP document / Section	RFP page #	Question
1	(Pt. 2) Sec 6. Service Schedule	3	<p>Could you please specify the exact hours the security guard is to be on duty daily? The scope provides the range of 5:30am - 7:30pm. Within that window what exact 8hrs are required for coverage?</p> <p>Answer: The ATL service hours are normally 5:30 a.m. to 7:30 p.m., when our customers' vehicles are on site. You can utilize this window of time to schedule guards to provide 8 hours of continuous coverage. Below is an example of a weekly schedule: Mondays 6a-2p, Tuesdays 7a-3p, Wednesdays 12p-8p, Thursdays 11a-7p, and Fridays 10a-6p. The idea is to combine the 8-hour shifts so that no one knows what time a guard will be on post. We prefer not to have a clear schedule; people take notes and will be aware of the guard's schedule. Please keep in mind that there may be occasions when you have a guard planned for the week; our PM may occasionally request a different time to accommodate operational needs.</p>
2	(Pt. 2) Sec 8. Patrol Vehicles	4	<p>Could you please specify the required logo that should decal to each vehicle?</p> <p>Answer: Your company's logo must be visible, and the word "SECURITY" must be included in the logo or combined with it. We need the car that is driven about to be easily identified as "SECURITY".</p>
3	(Pt. 2) Sec 8. Patrol Vehicles	4	<p>Could you please provide any vehicle specifications, such as any year, make, and model requirements?</p> <p>Answer: There is no need for a specific brand or model of car. The vehicle should be in good working order, with air conditioning in the summer and heating in the winter, no evident damage, broken windows, or rust spots. All lights work, and we do not require an import or export.</p>
4	(Pt. 2) Sec 2 Management, Training, and Supervision	1	<p>Is there any required training that will be provided by Xpress?</p> <p>Answer: The ATL will not offer any training. The Contractor will be responsible for all training in accordance with their standard operating procedures. We'll also require a copy of the Contractor's SOP.</p>
5	(Pt. 2) Sec 11. Tracking Technology Services	5	<p>Does Xpress have any recommended technology preferences?</p> <p>Answer: The ATL does not have a suggested vendor or a preference that the contractor must utilize. The app/technology must capture the information specified in the SOW.</p>
6	(Pt. 3) Sec 13. Required Insurance Coverages	10	<p>13.3.3 Business Automobile Liability Insurance: Will this also be required for the selected DBE even though their scope of services does not require vehicles?</p> <p>Answer: The selected contractor, whether a DBE or not, is required to provide an estimate for vehicles that are completely covered under the contract. The ATL will not accept a vendor's quote that does not contain vehicles.</p>
7	ATL 24-028/Part 1 Questions	7	<p>Is there a prior RFP Award Announcement that we can obtain from Open Records? If so, what is the RFP number and where can we obtain this information? Yes there is a prior RFP Award Announcement. The previous award was SRTA RFP 19-023. Our Open Record email address is OpenRecordsRequest@srta.ga.gov</p>
8	ATL 24-028/Part 1 Questions	9,10	<p>On the bottom of page 9, it states that ATL has a DBE GOAL OF 10.31%. On page 10, it states mandating DBE participation will restrict expected competition, but the FTA encourages increased competition. Is it required to meet the 10.31% DBE GOAL for this proposal? It is not required that you be a DBE employer for this RFP.</p>
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