

ATL 24-028 Xpress Park and Ride Lot Security

Pre-Bid Meeting Agenda

January 10th, 2024 10:00 AM

TEAMS Meeting ID: 250 099 170 519

Passcode: Er6EYY

1. Introductions (by Procurement)

- a. Procurement Team:
 - i. Lisa Randle – Sr. Procurement Specialist: Issuing Officer
 - ii. Staci Winston – Director of Procurement & Contracts
 - iii. Shineria Parker – Procurement Specialist
- b. Project Team - Atlanta-Region Transit Link Authority
 - i. Richard Wallace – Manager of Transit Operations
 - ii. Elenilson Bonilla-Chacon – Building & Facilities Superintendent

2. General Information (by Procurement)

- a. Bidders please add name, company, and title to the Chat
- b. Today's pre-bid meeting agenda will be available online after the meeting
- c. Meeting Rules:
 - i. It is imperative that you respect the process of this procurement. Please do not speak with staff members during or outside of this meeting regarding this proposal.
 - ii. Verbal responses to questions provided in this meeting are not binding until they have been answered in writing. Please field today's questions and any future questions to Lisa Randle via email at Procurement@srta.ga.gov utilizing Attachment A: Question and Answer Template no later than January 17, 2024.

3. Project Overview/background & Scope and Objectives (by Transit Operations)

- a. Xpress Park and Ride Lot Background
- b. Basic Scope Overview
 - i. Responsibilities and Requirements
 - 1. Vehicles
 - 2. Technology
 - 3. Attendance/Presence
 - ii. Specific Lot Discussion
 - iii. Invoices

4. Project Schedule (by Transit Operations)

- a. Anticipated contract start date

5. DBE Goal and Requirements (by Compliance)

- a. ATL’s overall agency goal for participation by DBEs in its federally funded contracts awarded between October 1, 2023, and September 30, 2026, is 10.31%.

6. Q&A (by Procurement & Transit Operations)

Reminder: Verbal responses to questions provided in this meeting are not binding until they have been answered in writing. Please field today’s questions and any future questions to Lisa Randle via email at Procurement@srta.ga.gov utilizing Attachment A: Question and Answer Template no later than January 17, 2024.

7. Procurement Schedule– when/how bids are to be submitted, when/how responses to questions will be provided (by Procurement)

Schedule of Events

Release RFP	December 28, 2023
Pre-Bid Meeting (virtual)	January 10, 2024, 10:00 AM EST
Deadline for Proposer Written Questions	January 17, 2024, 2:00 PM EST
Responses to Written Questions	January 24, 2024
PROPOSAL SUBMISSION DEADLINE	February 7, 2024, 2:00 PM EST
Evaluations	February 7, 2024 – February 12, 2024
Presentations/Interviews (Invitation Only)	February 15, 2024
Notice of Contract Award (target)	February 29, 2024

8. Submitting Bids:

- a. Each Proposer shall submit/upload their proposal online only using the DropBox link listed in the Solicitation. If you have a problem submitting your documents, please contact the Issuing Officer *before* the Proposal Submission Deadline. The DropBox link will expire at 2:00 PM EST on the Submission Deadline 2/7/2024.
- b. The proposal shall consist of all offer documents and supporting documentation requested in the RFP.
- c. Price Proposal shall be submitted as a separate Excel (.xls) file.