

**Atlanta-region Transit Link Authority  
245 Peachtree Center Ave., Suite 2300  
Atlanta, GA 30303**

**Administrative Committee  
Meeting Minutes**

**April 3, 2025**

**COMMITTEE MEMBERS PRESENT**

Dan Buyers  
Steve Brock  
Ricky Clark  
Howard Mosby  
Maric Overstreet  
Paul Radford  
Todd Ver Steeg

**OTHER MEMBERS PRESENT**

Marlene Fosque  
Andy Macke  
Russell McMurry  
Tom Weyandt

**CALL TO ORDER**

Committee Chair Dan Buyers called the meeting to order at 9:07 a.m. A quorum was confirmed for the meeting.

**APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

Committee Chair Dan Buyers called for a motion to approve the minutes from the December 5, 2024 meeting. Mr. Ricky Clark made the motion to approve, and Mr. Todd Ver Steeg seconded the motion. The minutes were unanimously approved.

**APPROVAL OF THE COMMITTEE AGENDA**

Committee Chair Dan Buyers called for a motion to approve the agenda. Mr. Ricky Clark made the motion, and Mr. Todd Ver Steeg seconded the motion. The agenda was unanimously approved.

### **Authorization of FTA Grant Submittal – Action Item**

Ms. Chrislyn Turner made a presentation on the FTA requirement that all grantees have on file a board resolution that specifies which staff members are authorized to submit grants on behalf of the grantee. Ms. Turner then asked the committee to approve, and forward to the Board for adoption, a resolution that authorizes ATL's Compliance and Grants Program Manager and Grants Program Administrator to submit grants on behalf of ATL. This designation affirms their official role in managing and processing grant applications for the organization.

Committee Chair Buyers called for a motion to approve the proposed Resolution Authorizing Designated Staff to Submit FTA Grant Applications on Behalf of ATL. Mr. Ricky Clark made the motion, and Mr. Paul Radford seconded the motion. The Committee unanimously approved the resolution and advanced it to the full Board for consideration.

### **Xpress 5337 Grant Submittal – Action Item**

Ms. Chrislyn Turner gave a presentation on the allocation and obligation of \$2,131,508 in 5337 State of Good Repair formula grant funds, which must be obligated by September to avoid expiration. Ms. Turner stated that these funds are designated for maintaining transit assets in a state of good repair and can cover up to 80% of eligible project costs.

Ms. Turner made the Committee aware that the current spending plan includes \$1,031,508 for preventative maintenance to be used for HVAC repairs, pothole repairs, and facility upkeep. Additionally, \$1.1 million is proposed for replacing the non-functional bus wash system at the South Operations Facility, which is at the end of its useful life and currently being substituted with a temporary and non-compliant hand-wash method that risks violating EPA stormwater permits.

Ms. Turner stated that an additional \$300,000 is proposed for structural upgrades to the bus wash building to ensure proper drainage and compliance with environmental standards. Staff requested that the Administrative Committee recommend Board approval to proceed with the new FY25 grant application, including the commitment of matching funds for the project.

Committee Chair Buyers called for a motion to approve the proposed Resolution Authorizing the Xpress State of Good Repair 5337 Grant Submittal. Mr. Ricky Clark made the motion, and Ms. Marci Collier-Overstreet seconded the motion. The Committee unanimously approved and advanced it to the full Board for consideration.

## **ADJOURNMENT**

The meeting adjourned at 9:17 a.m.

**APPROVED:**

  
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**Dan Buyers, Committee Chair**

**ATTEST:**

  
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**Chris Brunson, Board Secretary**

  
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**DATE MINUTES APPROVED:**